

Minutes of Library committee meeting held on 19.05.2023

1. Departmental Library stock verification left- Economics, mathematics, English and Botany
 2. Dr. Malayendu Maity proposed to drop Defence Study departmental Library
 3. Fine collection restored.
 4. Fine amount to increase from Rs.1 to Rs. 2 (per day)
 5. On the occasion of Librarians' Day Book Exhibition to be organised.
 6. Book requisition list to submit at least one month before the Exhibition. On spot requisition will not be entertained.
 - ** 7. UG Book (per department) amount is proposed as Rs. 20000/-
 8. 'Drop a Book' project will be conducted in association with NSS unit of Behala College on the occasion of World Literacy Day. Teachers, Staff, Students to contribute children books.
 - ** 9. '22 she shraavan' exhibition to be organised by the Library. Topic will be decided later.
 10. E-newsletter to introduce on 1st August 2023
 11. Members proposed to have one student membership in Library Committee. Student will be selected from Sem IV based on their Library performance and attendance.
 12. Library magazine responsibility given to Dr. Madhumita Datta
 - ** 13. Library tour can be organised.
 14. All issued books need to be returned before Library pest control as suggested by the Principal.
- ** Need further discussion with the Principal.**